



6th May 2025

To: The Councillors of Plumpton Parish Council

You are hereby summoned to attend the Parish Council Tuesday 13<sup>th</sup> May 2025 at 19.45 at the Village Hall for the purpose of transacting the following business.

Members of the Public

Signed *Anita Emery*

Anita Emery (Clerk to Plumpton Parish Council)

## The AGENDA is as follows:

### Annual Statutory Meeting

1.
  - a. Election of Chairman for the year 2025/2026
  - b. Election of Vice Chair for the year 2025/2026
  - c. Receive Chair Declaration of Acceptance of Office
  - d. To resolve that the Parish Council meets the relevant conditions (6 elected members out of 9 seats and a qualified clerk) to use the General Power of Competence until the next election in 2027.
  
2. Appointment of Committees
  - a. Finance (5 members)
  - b. Village Hall Committee (3 members)
  - c. Playing Field and Pavilion Committee (3 members)
  - d. Planning Committee (All members)
  - e. Transport, Environment and Policing (4 members)
  - f. Communications Working Group (2 members)
  - g. Personnel Committee (3 members)
  
3. Representatives to Outside bodies
  - a. ESALC (2 members)
  - b. LDALC (2 members)
  
4. To review and approve the following governing documents;
  - a. Standing Orders
  - b. Finance Regulations including any direct debits
  - c. Code of Conduct
  - d. Data Protection Policy
  - e. Retention Policy
  - f. Risk Management Policy
  - g. General Privacy Notice
  - h. Freedom of Information
  - i. Equality and Diversity



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- j. Recruitment Policy
- k. CCTV Policy
- l. Drone Policy
- m. Civility and Respect Pledge
- n. To note Anita Emery as Clerk as Proper Officer and Responsible Finance Officer

### Main Meeting

1. To accept apologies for absence
2. To co-opt Felix Dickinson
3. Declarations of pecuniary and disclosable interests in respect of matters to be discussed.
4. To Approve Minutes from Parish Council meeting held on 15<sup>th</sup> April 2025.
5. Clerk's Report and discuss any Matters Arising from previous meeting.
6. Brief Report from the County and District Councillor on matters affecting this Parish.
7. Questions from Members of the Public – limited to a maximum of 15 minutes in total
  
8. Planning applications and consider further applications submitted after agenda publication:

To discuss and submit a response to the following appeal.

**Planning Inspectorate Ref: APP/P1425/W/25/3363074**

**Appeal Starting Date: 28 April 2025**

Appeal by: Mr C Wheeler APPEAL/25/0007 1 May 2025

Proposal: Erection of 9no. dwellings for persons aged 55 or over Site: Site Adjoining 4, Strawlands, Plumpton Green, East Sussex,

### Decisions to note by LDC:

9. Correspondence
  
10. Finance Committee
  - a. To adopt expenditure as itemised on the schedules.
  - b. To adopt year to date accounts
  - c. To adopt combined bank reconciliations
  - d. To note the finance committees fund allocations for the 2025-2026 community grant applications.
  
11. Neighbourhood Plan Update
  - (i) Planning Liaison Working Group update
  - (ii) Update regarding LDC Local Plan public consultation
  
12. To note and action if necessary monthly RA reports.
13. Allotments



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### 14. Committee/Working Group Reports

- i. Transport and Environment/Footpaths/Policing
  - ii. Update regarding the National Nature Recovery Strategy.
- e. Village Hall
- i. War Memorial Pediment restoration update
- f. Playing Field/Pavilion
- i. To note playpark inspection and action where necessary
  - ii. Pavilion update
  - iii. To discuss quotations received for survey of all trees on parish council land.

### 15. Interaction with Plumpton Primary School

### 16. Communications/Website

### 17. Items to be reported by Parish Councillors and/or to be included in future meetings

#### **Dates of next meetings:**

20<sup>th</sup> May 2025 – Annual Parish Meeting 19:30 – Main Hall

3<sup>rd</sup> June 2025 – Finance Committee – 19:00. Full Council – 19:45 (note date change)

XX June 2025 – VH Committee – 19:00 - VH

24<sup>th</sup> June PF Committee – 19:30 – Pavilion

8<sup>th</sup> July – Finance Committee – 19:00, Full Council – 19:45

Anita Emery | Parish Clerk 06/05/2025